



ID	Course type	Course Date & Time	Course location
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Please read the information on the rear and sign your acceptance before participating

- By signing I confirm that I have read and agree to the information on the rear of this Register.
- If I add my email address to this form and tick the 'Newsletter' box I agree that my details may be added to 4 Minute's Newsletter. I understand that my details will only be used by 4 Minutes and Brevo (the Business that manages the Newsletter and recipients) for the Newsletter and not passed on to any third party and that all Newsletters will have unsubscribe instructions

No.	Admin	Name (print clearly for Certificate)	Sign to confirm you have read & agree to the notes overleaf	I am over 16 years old (✓)	✓ to receive our Newsletter	Email (print clearly). Only needed if you have ticked to receive our Newsletter
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Please read the following statements and sign on the front to indicate agreement:

- ✓ I am expected to take a full and active part in the course and be aware of my own health, safety and welfare as well as that of my fellow course participants.
- ✓ I understand that the course can be practical in nature and confirm I will participate in the reasonable demands of the course including, for first aid courses, being able to kneel, be rolled over as a simulated casualty and perform simulated Cardiopulmonary Resuscitation on a manikin.
- ✓ I understand that I will practice First Aid on other students in the class and that other students will practice their First Aid on me.
- ✓ I will inform the Trainer of any physical difficulty, illness, impairment or learning difficulty that will make completing the course difficult. (4 Minutes Training operates Reasonable Adjustments & Special Considerations Policies and may be able to make a suitable adjustment).
- ✓ I understand the assessment process (being continually assessed by various methods including assessor observation and written tests), complaints and appeals process available to me.
- ✓ I understand the rationale of the course and agree that it is suitable for myself.
- ✓ I understand that if I cannot complete the assessed and/or written tasks to the required standard that the Trainer/Assessor may then not be able to pass me. If this happens the Trainer/Assessor will discuss this with me and will document the discussion and outline my options.

Data Processing Notice.

The data you supply will be used by 4 Minutes and/or any Awarding Organisation that we might use for administrative purposes within the Terms of the Data Protection Act 2018, including contacting you to remind you when your Certificate is about to expire, or has expired. We will not supply it to other parties unless required to by Law. By signing below you agree to us holding and processing your data in this way.

We don't ask for your Gender identity, but if you have a preferred pronoun, please do let the Trainer know at a suitable time